

West Nyack Free Library

MINUTES: Meeting of the Board of Trustees

DATE: February 8, 2016

PRESENT: Lorette Adams, Frank Alkin, Arlene Block, Melissa DeNicola, Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

ABSENT: Jim Benvenuto

- I. Call to Order – K. Mohr called the meeting to order at 7:31 P.M.
- II. Minutes – F. Alkin moved to accept the minutes of January 11, 2016; seconded by M. DeNicola; passed unanimously.
- III. Financial Reports
 - A. 2016 Income and Expenses through January 2016 – The reports were received.
 - B. Bank Account Analysis through January 2016 – The reports were received.
 - C. Approval of Checks and Warrants through January 2016 - L. Adams moved to approve the expenditures; seconded by R. Kosinski; passed unanimously.
 - L. Adams made a motion we include Friends' monies for 2016 as voted on in January, instead of retroactively for 2015; seconded by M. DeNicola; 5 votes in favor, 1 abstention; motion passed.
- IV. Committee Assignments and Reports
 - A. Building and Grounds
 - F. Alkin met with an electrician- they are exploring ways to warm the Community Room.
 - Roofer will look into how to repair leak by Large Print books.
 - R. Kosinski spoke with Mrs. Rosen and she approved cutting down two trees that are on her property. Tree removal quotes are still being solicited. We received a quote from Perfect Cut Tree Service, waiting for a quote from Sarvis.
 - Re Circulation desk: Have received only one bid to remove old desk; still need to get another bid.
 - The downstairs utility door sticks. We will try to shave the door first; if that doesn't work, we'll have to replace it.
 - B. Planning
 - Committee had a strategy meeting to discuss Strategic Plan; next meeting is scheduled for February 29 at 7:00 PM.
 - C. Public Relations
 1. Friends are planning a community garage sale for September 17; considering some kind of more "permanent" fundraiser such as a tree of life or brick walk.
 - D. Finance - None
 - E. Administration
 - The Bylaws and Constitution have been updated; binders containing the latest documents were distributed to the Board.

- Updated Trustee handbooks have been requested.
- R. Kosinski made a motion to approve the annual report; seconded by F. Alkin; passed unanimously.
- Committees were appointed for 2016.

V. Director's Report - The Director's Report for January 2016 was received.

Action Items:

1. Meeting Room Use:

- F. Alkin made a motion to accept the request by Grupo Espirita to meet on Thursdays, when available, from 6:30 – 8:30 PM; seconded by R. Kosinski; passed unanimously.
- L. Adams made a motion to accept the request of the Cornell Cooperative Extension – Leadership Rockland to use the room on April 12, 2016 from 3:30 to 8:00 PM; seconded by M. DeNicola; passed unanimously.

2. Audit Selection and Engagement: L. Adams made a motion to reconfirm the vote taken online; seconded by R. Kosinski; passed unanimously.

VI. Unfinished Business

- Strategic Plan – Still in the works; see Planning.

VII. New Business – None

VIII. Trustees' Comments – None

IX. Adjournment – L. Adams made a motion to adjourn the meeting. The meeting was adjourned at 8:31 P.M.

Respectfully submitted,

Arlene Block
Recording Secretary