

West Nyack Free Library BOARD OF TRUSTEES

MINUTES: Meeting of the Board of Trustees

DATE: March 13, 2017

PRESENT: Lorette Adams, Frank Alkin, Melissa DeNicola, Raymond Kosinski,
Kurt Mohr, Eugenia Schatoff

ABSENT: None

- I. Call to Order – R. Kosinski called meeting to order at 7:32 P.M.
- II. Minutes – F. Alkin moved to accept the minutes of February 13, 2017; seconded by M. DeNicola; passes unanimously.
- III. Financial Reports presented by Treasurer Lorette Adams
 - A. 2016 Income and Expenses through February 2017 – The reports were received.
 - B. Bank Account Analysis through February 2017 – The reports were received.
 - C. Approval of Checks and Warrants through February 2017 – K. Mohr moved to approve the expenditures; seconded by F. Alkin; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Buildings and Grounds Reported by Frank Alkin
 1. The Lighting project will begin in the coming weeks.
 2. The Wall near the Fiction Area is almost complete.
 3. Stair Entrance solutions to the worn paint will be looked into. Further study to be done.
 4. The next buildings and Grounds meeting will be announced.
 - B. Planning
Nothing at this time.
 - C. Public Relations
 1. Nothing at this time.
 - D. Finance
 1. L. Adams reported no issues with Finance.
 - E. Administration
 1. Nothing at this time.

- V. Directors Report – The Directors Report February 2017 was received.
Action Items:
1. Personnel recommendation to hire library Clerk for one Saturday a month – motion to hire made by L. Adams, second by F. Alkin, passed unanimously.
 2. Work is being done to make sure the Library Charter, By- Laws and Constitution all read with the same verbage. Areas to be worked on for next meeting are Section 3B in the By-Laws and Article IV in the Charter.
 3. Approval of Recruitment and Hiring Policy, L. Adams made a motion to accepts the Policy, seconded by M. DeNicola - passed unanimously.
 4. Approval of Continuing Education Policy: A motion was made to approve the Continuing education Policy by M. DeNicola, seconded by K. Mohr- Passed unanimously. .
- VI. Unfinished Business
1. M. DeNicola reported the Nanuet/West Nyack Rotary will replace the original Book Drop that is in disrepair with a brand new book drop since the original book drop was donated by the Rotary Club many years ago.
- VII. New Business
1. R. Kosinski expressed his thoughts on possible music education programs for early Elementary Students. There will be some exploration of some of these types of programs available.
- VIII. Adjournment – K. Mohr. made a motion to adjourn the meeting, second by F. Alkin. The meeting was adjourned at 8:42 P.M.

Respectfully submitted.

Melissa A. Sorce-DeNicola
Recording Secretary