

# **West Nyack Free Library**

## **BOARD OF TRUSTEES**

MINUTES: Meeting of the Board of Trustees

DATE: June 11, 2018

PRESENT: Lorette Adams, , Melissa DeNicola, Ray Kosinski, Kurt Mohr, Eugenia Schatoff

ABSENT: F. Alkin, C. Maloney

- I. Call to Order – R. Kosinski called meeting to order at 7:32 P.M.
- II. Minutes – K. Mohr moved to accept the minutes as amended May 14, 2018; seconded by L. Adams; passes unanimously.
- III. Financial Reports presented by L. Adams
  - A. 2018 Income and Expenses through May1 2018 – The reports were received.
  - B. Bank Account Analysis through May2018 – The reports were received.
  - C. Approval of Checks and Warrants through May2018 – M. DeNicola moved to approve the expenditures; seconded by K. Mohr; passed unanimously.
- IV. Committee Assignments and Reports
  - A. Buildings and Grounds Reported by E. Schatoff
    1. New paved section of parking lot complete.
    2. Ivey needs to be cut back from the walls.
    3. Original paver section paved spots along Strawtown Road will be cleaned reset and replaced.
  - B. Planning:
    1. None
  - C. Public Relations:
    1. The letter to the New City Board was approved and signed.
    2. Date was set for the committee meeting of the 60<sup>th</sup> Anniversary Event.
  - D. Finance: None
  - E. Administration

1. All Trustees present signed both Conflict of Interest and Conflict of Interest Annual Statement
- V. Directors Report – The Directors Report May 2018 was received.  
Action Items:
1. Finishing touches to the Annual audit was being done.
  2. The proposed book drop was shown. L. Adams made a motion to accept the book drop and the added expense of the concrete pad needed for the book drop, seconded by K. Mohr, passed unanimously.
  3. Analysis on computer contracts is being done to re-negotiate for savings to the library
- VI. Unfinished Business
- 1) Board recruitment has been ongoing.
  - 2) L. Adams made a motion to re-confirm the use of the community room for High View Condominiums and NY Life Insurance, seconded by M. DeNicola, passed unanimously contracts.
  - 3) RCLS Board meeting to be rescheduled
- VII. New Business:
- 1) L.Adams made a motion to contact McClaren Engineering in regards to the fee breakdown for the retaining wall proposal, seconded by M. DeNicola, passed unanimously.
  - 2) L. Adams made a motion to change the Board meeting from July 9<sup>th</sup> to July 16<sup>th</sup>, seconded by K. Mohr, passed unanimously
- VIII. K. Mohr made a motion to adjourn the meeting, second by L. Adams. The meeting was adjourned at 8:36 P.M.

Respectfully Submitted.

Melissa A. Sorce-DeNicola  
Recording Secretary