

West Nyack Free Library BOARD OF TRUSTEES

MINUTES: Meeting of the Board of Trustees

DATE: July 17, 2017

PRESENT: Lorette Adams; Frank Alkin, Melissa DeNicola, R. Kosinski, Kurt Mohr, C. Maloney,
Eugenia Schatoff

ABSENT: None

- I. Call to Order – R. Kosinski called meeting to order at 7:35 P.M.
- II. Minutes – L. Adams moved to accept the minutes of June 12, 2017; seconded by F. Alkin; passes unanimously.
- III. Financial Reports presented by L. Adams
 - A. 2017 Income and Expenses through June 2017 – The reports were received.
 - B. Bank Account Analysis through June 2017 – The reports were received.
 - C. Approval of Checks and Warrants through June 2017 – M. DeNicola moved to approve the expenditures; seconded by F. Alkin; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Buildings and Grounds Reported by Frank Alkin
 1. Inside Book Return was completed with new plaque outside.
 2. Lighting Grant: waiting for pendant light and LED's to be delivered.
 3. Stairs to be painted first and then the rubber to be placed at the end of the month.
 4. McLaren Proposal for retaining wall, a motion was made to accept the proposal that was presented at the Building and grounds meeting by L. Adams and seconded by F. Alkin, passed unanimously.
 5. Eagle Scout Project was completed.
 6. Art piece for the stairs is in progress.
 7. A meeting is planned for August 14th to discuss ongoing projects for Buildings and Grounds.
 - B. Planning:
 1. A survey is now on our E-newsletter
 - C. Public Relations:
 1. A Fundraiser is planned for Zinburger later this month.

D. Finance:

1. The new budget is being worked on for the September meeting..

E. Administration

1. Personnel Manuel, C. Maloney made a motion to add Martin Luther King day and Presidents day to the list of days off , seconded by F. Alkin, passed unanimously

V. Directors Report – The Directors Report June 2017 was received.

Action Items:

1. Notary Public Service Policy L. Adams made a motion to accept the policy, seconded by F. Alkin – passed unanimously.

VI. Unfinished Business - None

VII. New Business - None

VIII. Adjournment – K. Mohr. made a motion to adjourn the meeting, second by F. Alkin. The meeting was adjourned at 8:36 P.M.

Respectfully submitted.

Melissa A. Sorce-DeNicola
Recording Secretary