

West Nyack Free Library

MINUTES: Meeting of the Board of Trustees

DATE: July 13, 2015

PRESENT: Lorette Adams, Frank Alkin, Jim Benvenuto, Arlene Block, Kurt Mohr

ABSENT: Melissa DeNicola, Raymond Kosinski, Eugenia Schatoff

- I. Call to Order – J. Benvenuto called the meeting to order at 7:33 P.M.
- II. L. Adams moved to accept the minutes of June 15, 2015; seconded by K. Mohr; passed unanimously.
- III. Financial Reports
 - A. 2015 Income and Expenses through June 2015 – The reports were received.
 - B. Bank Account Analysis through June 2015 – The reports were received.
 - L. Adams moved to approve the expenditures; seconded by K. Mohr; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Building and Grounds – F. Alkin reported that:
 - A portable air conditioner was purchased for the downstairs room, and it will be hooked up tomorrow.
 - The steps will be fixed next week.
 - B. Planning – The committee met and is working towards a five-year plan.
 - C. Public Relations – None
 - D. Finance – L. Adams will work on the budget with E. Schatoff.
 - E. Administration – Regarding the Constitution and Amendments, L. Adams will check that everything was posted so we can vote on the amendments at the next meeting.
 - F. Print & Non-Print Materials – None
- V. Director's Report - The Director's Report for June 2015 was received.
Action Items: None
- VI. Unfinished Business
 - A. Friends: L. Cayne is in the process of working with Michael Gach to of incorporate as a non-profit and obtain 501 (c) (3) status.
 - B. Executive Compensation Policy: R. Kosinski will work with E. Schatoff on this when she returns from Maternity Leave.
 - C. Bylaws and Constitutional Amendments: A. Block reported that when the last of the amendments are approved, she and L. Adams will produce two documents: one that includes all amendments to date so as to preserve a history of what's been done over the years, and a second document that reflects only the current Constitution and bylaws, so as to make it user-friendly.

VII. New Business - None

VIII. Trustees' Comments – None

IX. Adjournment – K. Mohr made a motion to adjourn the meeting. The meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Arlene Block
Recording Secretary