

**WEST NYACK FREE LIBRARY  
BOARD OF TRUSTEES  
September 15 2020**

I. Call to Order: 7:30 PM

II. Minutes – July 13, 2020

III. Financial Reports: presentation by Treasurer L. Adams

A. 2020 Income and Expenses through July and August 2020

B. Bank Account Analysis through July and August 2020

C. Approval of Checks and Warrants through July and August 2020

IV. Presentation by Randi Hertzman of Berard & Associates via Zoom

A. 2019 Audit and Tax Return

V. Committee Assignments and Reports

A. Building and Grounds – R. Rossman

1. Quiet Study Room

2. Patio Permit

3. Security Cameras

4. Generator

B. Planning – R. Rossman

1. Phase 3, Part 2 continues. Summer Hours ended September 8th

C. Public Relations –

1. No report.

D. Finance – L. Adams

1. 2022 Budget

E. Technology –

1. Television in Activity Room installed; awaiting table microphone

2. Possible transition to SIP telephone connectors – see attached proposal; net cost savings \$60 per month

F. Administration – R. Rossman

1. New Hires:

a. Full-time Librarian (35 hours per week) : Briyantan Ganaganayagam;

b. New page (6 hours per week): Angelica Kocik

c. New clerk (12 hours per week): coming soon

V. Director's Report

VI. Unfinished Business

VII. New Business

A. 2020 New York State Construction Aid Resolution: The application and accompanying documents for public library construction aid to be administered in accordance with the requirements of Education Law §273-1 (as Amended by Chapter

148 of the laws of 2014) and Commissioner's Regulations §90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the West Nyack Free Library.

- B. 2020 New York State Construction Aid Assurance Letter to RCLS:
- C. Upcoming budget vote only
- D. RCLS Budget Vote
- E. Executive Session – Personnel issues related to pandemic