

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**March 12, 2018**

I. Call to Order: 7:30 PM

II. Minutes – February 12, 2018

III. Financial Reports: presentation by Treasurer Lorette Adams  
A. 2018 Income and Expenses through February 2018  
B. Bank Account Analysis through February 2018  
C. Approval of Checks and Warrants through February 2018

IV. Committee Assignments and Reports

A. Building and Grounds

1. Committee meeting date
  - a. Project list review/timeline
  - b. Walkthrough

B. Planning

C. Public Relations

D. Finance

E. Administration

1. Committee meeting minutes/report/findings
2. Insurance renewal

V. Director's Report

1. Approval of new hires, job title
2. Fire drill Policy and Procedure

VI. Unfinished Business

1. Board Recruitment
2. Outreach letter
3. Fine Free

VII. New Business

1. Trustee Education
2. Cleaning Contract