

**WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES**

Date

Minutes – DRAFT

Minutes: Meeting of the Board of Trustees

Date: June 13, 2022

Present: Kurt Mohr, Frank Alkin, Lorette Adams, Justin Baker, Chris Maloney, Steven Schmelkin, Cynthia Sheridan, Ilene Weitzner, Jennifer Visione

Absent: None

- I. **Call to Order:** K. Mohr called the meeting to order at 7:30 pm.
- II. **Minutes:** May 9, 2022; F. Alkin made a motion to accept the minutes of May 9, 2022; J. Baker seconded the motion; passed unanimously.
- III. **Financial Reports:** presentation by Treasurer L. Adams
 - A. 2022 Income and Expenses through May 2022
 - B. Bank Account Analysis through May 2022
 - C. Approval of checks and warrants through May 2022: J. Baker moved to approve the expenditures; I. Weitzner seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
 - A. Building and Grounds
 1. C. Maloney made a motion to hire J.R. Landscaping to remove the overgrown trees. J. Baker seconded the motion; passed unanimously.
 2. F. Alkin will contact the roofer to see if any work is needed at this time.
 - B. Planning – No report
 - C. Public Relations – C. Sheridan: No report
 1. The Summer Newsletter was printed and mailed out.
 2. Library packets were assembled and sent to Bardonia, Strawtown, and West Nyack Elem. schools for distribution at kindergarten orientation
 - D. Finance – No report
 - E. Technology –No report
 - F. Administration: L. Adams moved to approve the hiring of two part time circulation clerks, Peggy Purcell and Hannah Amaral, and the hiring of Dennis Henion as custodian. C. Sheridan seconded the motion; passed unanimously.
- V. **Monthly Report:**
 1. J. Visione attended the RCLS Construction Aid Grant Workshop.
 2. Enthusiastic attendance at library programs both inside and on the patio.

3. The first batch of pavers were installed on the walkway and look amazing. Additional pavers are available for purchase.

VI. Unfinished Business: Director search is ongoing

VII. New Business:

1. L. Adams made a motion to amend the Personnel Manual and add Juneteenth as an official holiday. S. Schmelkin seconded the motion; passed unanimously.
2. F. Alkin made a motion to close the library on June 19, 2022 and June 20, 2022 in observance of Juneteenth. C. Maloney seconded the motion; passed unanimously.
3. West Nyack Library received \$3,667 grant from Elijah Reichlin-Melnick's office. We gratefully acknowledge this donation.

VIII. Adjournment: C. Maloney made a motion to adjourn the meeting; passed unanimously. The meeting was adjourned at 8:37pm.

Respectfully submitted,
Ilene Weitzner