

WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES
May 9, 2022
Minutes – DRAFT

Minutes: Meeting of the Board of Trustees

Date: May 9, 2022

Present: Frank Alkin, Lorette Adams, Justin Baker, Kurt Mohr, Chris Maloney, Steven Schmelkin, Cynthia Sheridan, Ilene Weitzner, Jennifer Visione, Dina Rosco

Absent: None

- I. **Call to Order:** K. Mohr called the meeting to order at 7:30 pm
- II. **Minutes:** April 11, 2022; L. Adams moved to accept the minutes of April 11, 2022; C. Sheridan seconded the motion; passed unanimously.
- III. **Financial Reports:** presentation by Treasurer L. Adams
 - A. 2022 Income and Expenses through April 2022
 - B. Bank Account Analysis through April 2022
 - C. Approval of checks and warrants through April 2022: C. Maloney moved to approve the expenditures; F. Alkin seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
 - A. Building and Grounds –F. Alkin-
 1. Engrave-A-Paver Fundraiser Update: Paul Bitts will install the first group of pavers along the walkway. The second batch, 10 pavers, was sent for engraving.
 2. Construction Aid Update: West Nyack Library was granted additional NYS Public Library Construction Aid. A grant extension was requested.
 3. As recommend, we are in the process of reviewing bids for tree removal and replacement in front of the building.
 - B. Planning – No report
 - C. Public Relations: Summer Newsletter is at the printer.
 - D. Finance- No report
 - E. Technology – No report
 - F. Administration –
 1. Director’s and Officer’s Insurance: F. Alkin moved to reconfirm the internet vote for renewal of the USI Director’s and Officers Insurance. J. Baker seconded the motion;

passed unanimously.

2. Resignations:

- a. L. Adams made a motion to accept Carmela Fiore's resignation with regrets. C. Maloney seconded the motion; passed unanimously.
- b. L. Adams made a motion to accept Ryan DiSanto's resignation with regrets. J. Baker seconded the motion; passed unanimously.
- c. L. Adams made a motion to accept Travis Seward's resignation with regrets. I. Weitzner seconded the motion; passed unanimously.

3. Promotions: L. Adams made a motion to promote Jason Mitrani to Head of Technical Services. J. Baker seconded the motion; passed unanimously.

VI. Monthly Report:

VII. Unfinished Business

1. Director Search Committee Report: Search is reposted and ongoing.
2. Open positions for additional library clerk and custodian will also be posted.

VIII. New Business:

1. F. Alkin moved to amend our Remote Work during an Emergency Policy by adding the words, "*In the absence of either a manager or the Director, approval by Board of Trustees is required.*" to the end of page 1. This motion was seconded by S. Schmelkin; passed unanimously.

IX. Executive Session:

At 8:44 L. Adams made a motion to go into Executive Session. C. Maloney seconded the motion; passed unanimously.

At 8:58 L. Adams made a motion to exit Executive Session. S. Schmelkin seconded the motion; passed unanimously

- X. Adjournment: L. Adams made a motion to adjourn the meeting; meeting was adjourned at 9:00 pm.

Respectfully submitted,
Ilene Weitzner