

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**October 11, 2021**  
**Minutes – DRAFT**

Minutes: Meeting of the Board of Trustees

Date: October 11, 2021

Present: Kurt Mohr, Lorette Adams, Cynthia Sheridan, Frank Alkin, Steven Schmelkin, Ilene Weitzner, Justin Baker, Chris Maloney, Rhonda Rossman

Absent: None

- I. Call to Order:** K. Mohr called the meeting to order at 7:48pm
- II. Minutes:** September 13, 2021; F. Alkin moved to accept the minutes of September 13, 2021; C. Maloney seconded the motion; passed unanimously.
- III. New Library Trustee:** L. Adams moved to appoint Justin Baker to fill the unexpired term of Heather Carmichael-Santini, which ends on December 31, 2024; I. Weitzner seconded the motion; passed unanimously.
- IV. Financial Reports:** presentation by Treasurer L. Adams
  - A. 2021 Income and Expenses through September 2021
  - B. Bank Account Analysis through September 2021
  - C. Approval of checks and warrants through September 2021: C. Maloney moved to approve the expenditures; S. Schmelkin seconded the motion; passed unanimously.
- V. Committee Assignments and Reports**
  - A. Building and Grounds – as reported by R. Rossman
    1. We are waiting for the Certificate of Occupancy for the patio.
    2. We have the Certificate of Occupancy for the generator.
    3. The walkway and lighting project is finished.
    4. Outdoor furniture options are being researched; two benches have been purchased.
  - B. Planning – R. Rossman
    1. Paver Fundraising Project continues. As of this date 7 pavers have been purchased.
  - C. Public Relations – R. Rossman
    1. October is Teentober. Teens who come to a service desk get a special gift.
  - D. Finance – L. Adams
    1. The finance committee will meet at 7:00pm on November 8<sup>th</sup> to discuss 2022 staff salaries and benefits.
  - E. Technology – No report
  - F. Administration – R. Rossman

1. New Staff Members:

a. F. Alkin made a motion to hire new Librarian Assistant Carida Ridoré at the rate of \$25 per hour. Ms. Ridoré will be earning her MLS in December, 2021, at which time she will be eligible for promotion to Youth Services/Technical Services Librarian. I Weitzner seconded the motion; passed unanimously.

b. C. Maloney made a motion to hire Ryan DiSanto as new part-time circulation clerk at the rate of \$14 per hour; C. Sheridan seconded the motion; passed unanimously.

2. Staff Training Day on October 7<sup>th</sup> included a review of fire procedure, department meetings, and a Zoom meeting with Rockland County Mental Health Association regarding maintaining positive mental health activities while working with the public during a pandemic.

**V. Director's Report – Rhonda**

- A. We have had several successful indoor programs, including a movie, two craft sessions, and a storytime with Supervisor Hoehmann.
- B. The vast majority of the staff have completed Anti-Sexual Harassment Training. The remainder of the staff and volunteers have until the end of October.

**VI. Unfinished Business**

**VII. New Business**

- A. Rockland County Library Staff Benefits Comparison: L. Adams made a motion to table the discussion until November's Finance Committee meeting; C. Maloney seconded the motion; passed unanimously.

**VIII.** Adjournment: C. Maloney made a motion to adjourn at 8:55pm; I. Weitzner seconded; meeting adjourned.

Respectfully submitted,  
Rhonda Rossman