

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**May 10, 2021**  
**Minutes**

Minutes: Meeting of the Board of Trustees

Date: May 10, 2021

Present: Kurt Mohr, Frank Alkin, Lorette Adams, Cynthia Sheridan, Chris Maloney, Ilene Weitzner, Rhonda Rossman

Guest: None

Absent: Steven Schmelkin

- I. Call to Order:** K. Mohr called the meeting to order at 7:32pm
  
- II. Minutes:** April 12, 2021; C. Maloney moved to accept the minutes of April 12, 2021; F. Alkin seconded the motion; passed unanimously.
  
- III. Financial Reports:** presentation by Treasurer L. Adams
  - A. 2020 Income and Expenses through April 2021
  - B. Bank Account Analysis through April 2021
  - C. Approval of checks and warrants through April 2021: F. Alkin moved to approve the expenditures; I. Weitzner seconded the motion; passed unanimously.
  
- IV. Committee Assignments and Reports**
  - A. Building and Grounds – as reported by R. Rossman
    1. Patio add-on options – R. Rossman will research funding options for children’s outdoor musical instruments
    2. Generator progress – The gas lines for the generator has been rerouted so that they do not interfere with the new patio
    3. Roof inspection and cleaning proposal – Precision Roofing; F. Alkin moved to hire Precision Roofing for \$1,500; C. Maloney seconded the motion; passed unanimously. The work will be scheduled after the patio construction is completed.
    4. Tree removal - a very tall tree without any branches located in the rear behind the parking lot was severely damaged during an April windstorm. It was leaning precariously against another tall tree and in danger of falling. An emergency resolution to remove the tree was approved on April 21<sup>st</sup> due to the imminent danger. L. Adams moved to formally approve the motion to hire Selvin’s Tree Care to remove the tree for \$1,300; I. Weitzner seconded the motion; passed unanimously.
    5. Concrete Steps – Paul Bitts reported that the current concrete steps leading to the proposed patio would not be ADA compliant due to the angle of the aging concrete. L. Adams made a motion to hire Paul Bitts Construction to remove existing cement steps in rear of the building for \$8,200; C. Maloney seconded the motion; passed unanimously.
    6. Gas Line for new generator – O & R reported that the current gas valve adjacent to Strawtown Road needed an upgrade in order to work with the new generator. The gas valve is located beneath a parking spot. Paul Bitts presented a proposal to excavate the parking spot and then return the site to its previous condition at a cost not to exceed \$3,000. L. Adams made a motion to approve Paul Bitts Construction’s proposal; C. Maloney seconded the motion; passed unanimously.

B. Planning – R. Rhonda

1. Library Service Plan during COVID-19 – as New York State continues to reopen in response to positive data, the Library will follow suit. I. Weitzner made a motion to amend the Library Service Plan during COVID-19 as written; C. Sheridan seconded the motion; passed unanimously.
2. Library Fines – Based on scientific data, RCLS has voted to eliminate the quarantine procedure for returned library materials. Therefore, the temporary suspension to the Library Fine Policy will end effective June 1, 2021. C. Maloney made a motion to reinstitute library fines June 1<sup>st</sup> as per library policy; L. Adams seconded the motion; passed unanimously.

C. Public Relations – R. Rossman - no report.

D. Finance – L. Adams

1. Review of Restricted Capital Improvement Line

E. Technology – R. Rossman – no report

F. Administration – no report

**V. Director’s Report – Rhonda**

1. Staff members are planning for summer reading programs.

**VI. Unfinished Business**

**VII. New Business**

**VIII.** Adjournment: L. Adams made a motion to adjourn the meeting; meeting was adjourned at 8:40 pm.

Respectfully submitted,  
Rhonda Rossman