

WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES
September 13, 2021
Minutes

Minutes: Meeting of the Board of Trustees

Date: September 13, 2021

Present: Kurt Mohr, Lorette Adams, Cynthia Sheridan, Frank Alkin, Steven Schmelkin, Ilene Weitzner, Rhonda Rossman

Guest: Justin Baker

Absent: Chris Maloney

- I. Call to Order:** K. Mohr called the meeting to order at 7:17pm
- II. Minutes:** July 26, 2021; F. Alkin moved to accept the minutes of July 26, 2021; L. Adams seconded the motion; passed unanimously.
- III. Financial Reports:** presentation by Treasurer L. Adams
- A. 2021 Income and Expenses through July and August 2021
 - B. Bank Account Analysis through July and August 2021
 - C. Approval of checks and warrants through July and August 2021: I Weitzner moved to approve the expenditures; C. Sheridan seconded the motion; passed unanimously.
- IV. Committee Assignments and Reports**
- A. Building and Grounds – as reported by R. Rossman
 1. The patio and the generator are on track to be inspected and approved by the Town.
 2. 2021/2022 Construction Aid Application has been completed and submitted.
 3. Patio lighting and landscaping are in progress.
 4. Window Cleaning – L. Adams made a motion to hire Blue Ocean to clean the building’s windows; F. Alkin seconded the motion; passed unanimously.
 5. Tree Trimming – L. Adams made a motion to hire Selvin’s Tree Trimming to remove two trees and prune remaining trees on property at the cost of \$3,000; C. Sheridan seconded the motion; passed unanimously.
 6. Roof Repair – F. Alkin made a motion to hire Precision Roofing to make repairs to the roof including installation of EPDM flashing and polymer bar where required; C. Sheridan seconded the motion; passed unanimously.
 - B. Planning – R. Rhonda
 1. Paver Fundraising Project begins on September 14th. Prices for engraved pavers range from \$100 for the smallest paver to \$200 for the largest.
 - C. Public Relations – R. Rossman – September is National Library Card Sign-up Month
 - D. Finance – L. Adams
 1. 2023 Budget Proposal: I. Wetzner made a motion to approve the 2023 budget proposal as written by the Finance Committee; S. Schmelkin seconded the motion; approved unanimously.

2. Budget Resolutions

Budget Resolution #1: C. Sheridan made a motion to approve Budget Resolution #1; I. Weitzner seconded the motion; approved unanimously

Whereas, the adoption of this 2023 budget for the West Nyack Free Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the West Nyack Free Library voted and approved to exceed the tax levy limit for 2023 by at least sixty percent of the board of trustees as required by state law on September 21, 2015.

Budget Resolution #2: C. Sheridan made a motion to approve Budget Resolution #2; F. Alkin seconded the motion; approved unanimously.

Whereas, the NYS Tax Cap Legislation was not signed into law until June 24, 2011 and;

Whereas, information on the tax cap for the West Nyack Free Library will not be available until mid-2022 and;

Whereas, the tax cap limit assigned to the West Nyack Free Library may not be 2% but more or less and;

Whereas, the established voting date for the West Nyack Free Library's 2023 budget is December 8, 2021 and;

Whereas, the West Nyack Free Library is a Free Association Library and;

The Board of Trustees of the West Nyack Free Library must submit their budget information for their vote in December 2021 in September and;

Whereas, in the absence of specific guidelines the Board of Trustees chose to voluntarily adhere to a 2% tax cap on the 2023 budget and;

Whereas, the Board of Trustees voted unanimously in September 2021 for said budget and;

The Board of Trustees of the West Nyack Free Library hereby votes to exercise the clause in the NYS Comptrollers Implementation Guide permitting the override of the tax levy limit for 2023 should the tax cap limit assigned to the West Nyack Free Library be less than 2%.

E. Technology – R. Rossman

1. Telephone Contract with Avaya/Optima Communications Systems: L. Adams made a motion to renew the current lease agreement for 60 months beginning January, 2022 at the cost of \$179.52 per month including all support; F. Alkin seconded the motion; passed unanimously.

F. Administration – R. Rossman

1. New Staff Members: L. Adams made a motion to hire new library pages Lauren Deman and Arina Glozman at current minimum wage, pending background check approval; I. Weitzner seconded the motion; passed unanimously.

2. New York State Hero (Health and Essential Rights) Act Model Airborne Infectious Disease Exposure Prevention Plan has been live since September 6, 2021.

V. Director's Report – Rhonda

- A. Our summer reading programs included many outdoor in-person programs, as well as virtual lectures and make-and-take crafts.
- B. Congratulations to staff members D. Rosco and J. Mitrani who passed the Notary Public Examination!

VI. Unfinished Business

VII. New Business

- A. Traveler's Commercial Insurance: L. Adams made a motion to confirm the emergency vote taken on August 16, 2021 to renew the insurance policy as written; C. Sheridan seconded the motion; passed unanimously.
- B. Ramapo Catskill Library System 2022 Budget: C. Sheridan made a motion to approve the RCLS 2022 budget as written; F. Alkin seconded the motion; passed unanimously.
- C. Outdoor Lighting Proposal: L. Adams made a motion to confirm the emergency vote taken on August 9, 2021 to contract with Paul Bitts Construction for outdoor lighting, timers, wiring, and outlets for \$29,500; F. Alkin seconded the motion; passed unanimously.

VIII. Adjournment: meeting was adjourned at 8:50 pm.

Respectfully submitted,
Rhonda Rossman