

**WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES**

Date

Minutes – DRAFT

Minutes: Meeting of the Board of Trustees

Date: March 14, 2022

Present: Frank Alkin, Lorette Adams, Justin Baker, Kurt Mohr, Chris Maloney, Steven Schmelkin, Cynthia Sheridan, Ilene Weitzner

Guest:

Absent: None

- I. **Call to Order:** K. Mohr called the meeting to order at 7:35 pm
- II. **Minutes:** February 11, 2022; C. Maloney moved to accept the minutes of February 11, 2022; L. Adams seconded the motion; passed unanimously.
- III. **Financial Reports:** presentation by Treasurer L. Adams
 - A. 2022 Income and Expenses through February 2022
 - B. Bank Account Analysis through February 2022
 - C. Approval of checks and warrants through February 2022: I. Weitzner moved to approve the expenditures; C. Sheridan seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
 - A. Building and Grounds –F. Alkin
 1. The plumber will check the thermostat in the children’s area and a vibrating noise.
 2. Bushes will be trimmed in Spring and the cement pathway patched, as needed.
 - B. Planning – J. Baker: No report
 - C. Public Relations – C. Sheridan: No report
 - D. Finance – L. Adams: The Auditor will attend our April meeting
 - E. Technology – L. Adams
 1. RCLS has three options available for IT. We will research and discuss with staff.
 - F. Administration –
 1. Annual State Report: Approval for final submission to DLD (Division of Library Development)

2. Substitute Librarian Position is still open for applicants
3. Flexible Spending Plan-All eligible employees are signed up.
4. L. Adams made a motion for a 6 month extension this year of PTO for department heads from March 30 until September 30, 2022. F. Alkin seconded the motion; passed unanimously.

V. Monthly Report: Budget, interim plan, and copier contract are in place.

VI. Unfinished Business

1. Director Search Committee Report: Position was reposted

VII. New Business:

VIII. Adjournment: J. Baker made a motion to adjourn the meeting; passed unanimously. The meeting was adjourned at 8:19 pm.

Respectfully submitted,
Ilene Weitzner