

## West Nyack Free Library

**MINUTES:** Meeting of the Board of Trustees

**DATE:** January 11, 2016

**PRESENT:** Frank Alkin, Jim Benvenuto, Lorette Adams, Melissa DeNicola,  
Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

**ABSENT:** Arlene Block

- I. Call to Order – J. Benvenuto called the meeting to order at 7:31 P.M.
- II. K. Mohr moved to accept the minutes of November 9, 2015; seconded by F. Alkin; passed unanimously.
- III. Financial Reports: presentation by Treasurer Lorette Adams
  - A. 2015 Income and Expenses through December 2015
  - B. Bank Account Analysis through December 2015
  - C. Approval of Checks and Warrants through December 2015
  - D. Benvenuto will review accounting input process with the bookkeeper.
  - E. L. Adams moved to approve the expenditures; seconded by F. Alkin; passed unanimously.
- IV. Committee Assignments and Reports
  - A. Building and Grounds –
    1. The parking lot fence has been repaired and bill will be sent to the service contractor for reimbursement.
    2. Tree removal and trimming quotes are being solicited. Mrs. Rosen will be advised and approval of removal of any trees on neighboring property will be obtained before work begins.
    3. L. Adams moved to budget \$5300 for corian work station; seconded by F. Alkin; passed unanimously.
    4. Discussed the cost of installing base board heating in the Community Room. Cost analysis will be conducted.
  - B. Planning – Planning Committee meeting was scheduled for January 25, 2016 at 7:00PM..
  - C. Public Relations – Community is being engaged in WNFL needs analysis.
  - D. Finance – Salary and budget adjustments have been completed..
  - E. Administration - L. Adams and A. Block will oversee restatement of the Bylaws.
- V. Director's Report - The Director's Report for December 2015 was received.
  - A. K. Mohr moved to allow current employees to take a service withdrawal from the retirement plan once a year beginning at age 59 and a half or earlier if due to disability or financial hardship; seconded by F. Alkin; passed unanimously.
  - B. L. Adams moved to approve the hiring of two new pages at \$9 per hour.

C. L. Adams moved to confirm email votes to approve the use of the Community Room by CANDLE, a local realtor for a first time home buyer class and the use of the Library's piano by a former page; seconded by F. Alkin; passed unanimously.

VI. Unfinished Business

L. Adams moved to make The Friends Group a subgroup of the Public Relations Committee for the purpose of fund raising; seconded by M. DeNicola; passed unanimously.

VII. New Business- None.

VIII. Trustees' Comments - None.

IX. Adjournment –K. Mohr made a motion to adjourn the meeting; seconded by F. Alkin and passed unanimously. The meeting was adjourned at 8:51 P.M.

Respectfully submitted,

Raymond Kosinski  
Acting Recording Secretary