

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**January 9, 2023**  
**Minutes**

Minutes: Meeting of the Board of Trustees

Date: January 9, 2023

Present: Frank Aikin, Lorette Adams, Kurt Mohr, Cynthia Sheridan, Chris Maloney, Karen O'Malley, Steven Schmelkin, Justin Baker, Ilene Weitzner

- I. **Call to Order:** K. Mohr called the meeting to order at 7:30 pm
- II. **Minutes:** C. Maloney moved to accept the minutes of November 14, 2022; L. Adams seconded the motion; passed unanimously.
- III. **Financial Reports:**
- A. Bank Account Summary December
  - B. Budget vs. Actual Reports for November and December 2022
  - C. Profit & Loss Previous Year Comparison for November and December 2022
  - D. Balance Sheet Previous Year Comparison for November and December 2022
  - E. List of all checks and warrants for November and December 2022
  - F. S. Schmelkin moved to approve the November and December checks and warrants. J. Baker seconded the motion; passed unanimously.
  - G. L. Adams made a motion to move the unspent portion of the 2022 restricted operating budget capital funds into the 2023 operating budget restricted capital funds. F. Aikin seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
- A. Buildings and Grounds: F. Aikin
    - I. Nine new pavers will be installed.
    - 1. Precision Roofing cleaned out and repaired the gutters.
    - 2. Termicide will visit monthly.
    - 3. Interior front door handle will be repaired.
  - B. Nominating: C. Maloney, J. Baker
    - Nominating Committee gave their report. F. Aikin made a motion to keep the same slate of officers (K. Mohr, President; C. Maloney, Vice President; L. Adams, Treasurer; I. Weitzner, Secretary). J. Baker seconded the motion. Motion was passed.
- V. **Director's Report:** K. O'Malley
- A. RCLS Aid and State Education Department grants were received and will be put towards library updates.

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- B. Future building improvements will include the Children's Room and upstairs bathroom.
- C. K. O'Malley shared her objectives and expectations for 2023.

### VI. Unfinished Business

A. K. O'Malley shared the Annual Report 2022. Staffing levels and scheduling to accommodate needs and expectations of the community was discussed.

B. Longevity recognitions for 2022 include: Olga Bell (15 years of service), Maureen Harris-Teasdale (35 years of service), and Joanne Seward (25 years of service). We appreciate all that they've done for the library.

C. Salary Increases for 2023: L. Adams made a motion to accept the salary increases as presented by the director. C. Sheridan seconded the motion; passed unanimously.

D. C. Sheridan makes a motion to open Flex Spending for all employees without contributions by the Library, except for full time employees. I. Weitzner seconded the motion; passed unanimously.

E. K. Mohr made a motion to award Department heads a \$2000 bonus for additional support in the absence of a Director. F. Aikin seconded the motion; passed unanimously.

### VII. New Business

A. With community support, the 2023 Library Budget passed.

B. 2023 Library Board Committee Member Appointments were made.

C. The Board reviewed the Director's Objectives & Outcomes for 2023.

D. L. Adams moved to hire Servpro to clean up and disinfect the basement room. C. Sheridan seconded the motion; passed unanimously.

**.VIII. Adjournment:** C. Sheridan made a motion to adjourn the meeting; meeting was adjourned at 8:58 pm.

Respectfully  
submitted, Ilene  
Weitzner