

WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES
January 9, 2023
Minutes

Minutes: Meeting of the Board of Trustees

Date: January 9, 2023

Present: Frank Aikin, Lorette Adams, Kurt Mohr, Cynthia Sheridan, Chris Maloney, Karen O'Malley, Steven Schmelkin, Justin Baker, Ilene Weitzner

- I. **Call to Order:** K. Mohr called the meeting to order at 7:30 pm
- II. **Minutes:** C. Maloney moved to accept the minutes of November 14, 2022; L. Adams seconded the motion; passed unanimously.
- III. **Financial Reports:**
- A. Bank Account Summary December
 - B. Budget vs. Actual Reports for November and December 2022
 - C. Profit & Loss Previous Year Comparison for November and December 2022
 - D. Balance Sheet Previous Year Comparison for November and December 2022
 - E. List of all checks and warrants for November and December 2022
 - F. S. Schmelkin moved to approve the November and December checks and warrants. J. Baker seconded the motion; passed unanimously.
 - G. L. Adams made a motion to move the unspent portion of the 2022 restricted operating budget capital funds into the 2023 operating budget restricted capital funds. F. Aikin seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
- A. Buildings and Grounds: F. Aikin
 - I. Nine new pavers will be installed.
 - 1. Precision Roofing cleaned out and repaired the gutters.
 - 2. Terricide will visit monthly.
 - 3. Interior front door handle will be repaired.
 - B. Nominating: C. Maloney, J. Baker
 - Nominating Committee gave their report. F. Aikin made a motion to keep the same slate of officers (K. Mohr, President; C. Maloney, Vice President; L. Adams, Treasurer; I. Weitzner, Secretary). J. Baker seconded the motion. Motion was passed.
- V. **Director's Report:** K. O'Malley
- A. RCLS Aid and State Education Department grants were received and will be put towards library updates.

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- B. Future building improvements will include the Children's Room and upstairs bathroom.
- C. K. O'Malley shared her objectives and expectations for 2023.

VI. Unfinished Business

A. K. O'Malley shared the Annual Report 2022. Staffing levels and scheduling to accommodate needs and expectations of the community was discussed.

B. Longevity recognitions for 2022 include: Olga Bell (15 years of service), Maureen Harris-Teasdale (35 years of service), and Joanne Seward (25 years of service). We appreciate all that they've done for the library.

C. Salary Increases for 2023: L. Adams made a motion to accept the salary increases as presented by the director. C. Sheridan seconded the motion; passed unanimously.

D. C. Sheridan makes a motion to open Flex Spending for all employees without contributions by the Library, except for full time employees. I. Weitzner seconded the motion; passed unanimously.

E. K. Mohr made a motion to award Department heads a \$2000 bonus for additional support in the absence of a Director. F. Aikin seconded the motion; passed unanimously.

VII. New Business

A. With community support, the 2023 Library Budget passed.

B. 2023 Library Board Committee Member Appointments were made.

C. The Board reviewed the Director's Objectives & Outcomes for 2023.

D. L. Adams moved to hire Servpro to clean up and disinfect the basement room. C. Sheridan seconded the motion; passed unanimously.

.VIII. Adjournment: C. Sheridan made a motion to adjourn the meeting; meeting was adjourned at 8:58 pm.

Respectfully
submitted, Ilene
Weitzner