

WEST NYACK FREE LIBRARY
BOARD OF TRUSTEES
March 13, 2023
Minutes

Minutes: Meeting of the Board of Trustees

Date: March 13, 2023

Present: Frank Alkin, Lorette Adams, Kurt Mohr, Cynthia Sheridan, Chris Maloney, Karen O'Malley, Steven Schnelk:in, Justin Baker, Ilene Weitzner

Guests: Joann Arendes, CPA and David Raiken from Berard & Associates

Absent: None

I. **Call to Order:** K. Mohr called the meeting to order at 7:05 pm. Berard & Associates presented their 2022 audit and answered questions.

II. **Minutes:** C. Maloney moved to accept the minutes of February 13, 2023. J. Baker seconded the motion; passed unanimously.

III. **Financial Reports for February 2023:**

- A. Bank Account Summary
- B. Budget vs Actual Report
- C. Profit & Loss Previous Year Comparison
- D. Balance Sheet Previous Year Comparison
- E. List of all checks and warrants
- F. F. Alk:in moved to approve the expenditures the February 2023 checks and warrants; J. Baker seconded the motion; passed unanimously.

IV. **Committee Assignments and Reports**

A. Administration: Social Media posts have begun and the Spring newsletter was mailed out.

B. Buildings and Grounds:

1. After examining and discussing three proposals, J. Baker moved to accept Ascape Landscape's Four Year Option as it was most cost effective. F. Alkin seconded the motion; passed unanimously.

2. We'll look into the cost of completing a picnic area in the back.

C. Finance: L. Adams made a motion to accept Berard & Associates audit as amended.

S. Schnelkin seconded the motion; passed unanimously

VI. **Director's Report and Library Statistics:**

- A. There have been phone calls with positive comments regarding the Spring Newsletter.
- B. New Vox books have been ordered.

C. The Library received five new orders for pavers.

VII. Unfinished Business

C. Sheridan made a motion to reaffirm the vote to hire Sandra Adler as a full time Youth Services librarian starting March 20, 2023 and the vote to hire Jennifer Gage as a part-time (up to 21 hours per week) as a floating librarian in both adult and youth services starting March 26, 2023.

I. Weitzner seconded the motion; passed unanimously.

VIII. New Business

S. Schmelkin made a motion to approve the purchase of two new Sonic Wall Ace wi-fi points for a total cost of \$2,422.50 as per RCLS recommendation. L. Adams seconded the motion; passed unanimously.

IX. Adjournment: I. Weitzner made a motion to adjourn the meeting; meeting was adjourned at 8:02pm.

Respectfully submitted,
Ilene Weitzner