

West Nyack Free Library

BOARD OF TRUSTEES

MINUTES: Meeting of the Board of Trustees

DATE: April 17, 2017

PRESENT: Frank Alkin, Melissa DeNicola, Raymond Kosinski,
Kurt Mohr, Eugenia Schatoff

ABSENT: Lorette Adams

- I. Call to Order – R. Kosinski called meeting to order at 7:30 P.M.
- II. Minutes – K. Mohr moved to accept the minutes of March 13, 2017; seconded by F. Alkin; passes unanimously.
- III. Financial Reports presented by R. Kosinski
 - A. 2016 Income and Expenses through March 2017 – The reports were received.
 - B. Bank Account Analysis through March 2017 – The reports were received.
 - C. Approval of Checks and Warrants through March 2017 – K. Mohr moved to approve the expenditures; seconded by F. Alkin; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Buildings and Grounds Reported by Frank Alkin
 1. The Lighting project has begun and is progressing.
 2. The Wall near the Fiction Area is on hold because of chimney issues.
 3. Stair Entrance rubber strips to be put on stairs. Samples were presented with quotes. A motion was made by M. DeNicola for purchase and installation not to exceed \$2,500. Second by K. Mohr, passed unanimously.
 4. Projector and sound system has been installed. Demonstration by Eugenia. A great upgrade from our Id system.
 5. Outside stairs to street – Stairs need to be reconstructed and leveled. We have one bid, awaiting 2 more bids.
 - B. Planning

Board recruitment – It was suggested that Eugenia put together a list of active library patrons who might have interest in learning about becoming a Board Member.
 - C. Public Relations

1. Friends Update – The Friends of the Library will be holding their annual Community garage Sale in September, and the Holiday Boutique in December. Formal dates to be announced.

D. Finance

1. No issues with Finance.

E. Administration

1. Nothing at this time.

V. Directors Report – The Directors Report February 2017 was received.

Action Items:

1. Personnel recommendation to hire library Page as a Library Clerk for one Saturday a month – motion to hire made by F. Alkin, second by K. Mohr, passed unanimously.
2. Audit preparations are under way. The NYS Charities Application has been submitted.
3. Directors and officers Insurance renewal – A discussion was had and there will be a follow up with more details.
4. Approval of Mulch bid: A motion was made by K. Mohr to approve the mulch bid from same company who has done the work in the past seconded by F. Alkin- Passed unanimously.
5. Lap top purchase for ne projector system – because of the ne system we need to upgrade the lap top. Recommendation of a Dell lap top from RCLS. K. Mohr made a motion, seconded by F. Alkin – passed unanimously.
6. New Red Chairs – due to patron demand and the need for more seating to replace old worn chairs, 6 new red chairs to replace the gray chairs in community room, - Motion made by F. Alkin, seconded by K. Mohr, passed unanimously.
7. Chimney – We need a new liner and flue from the boiler and hot water heater. We have received bids A motion was made to move forward with the project by K. Mohr, seconded by F. Alkin, passed unanimously.

VI. Unfinished Business

1. NONE.

VII. New Business

1. NONE

VIII. Adjournment – K. Mohr. made a motion to adjourn the meeting, second by F. Alkin. The meeting was adjourned at 9:46 P.M.

Respectfully submitted.

Melissa A. Sorce-DeNicola
Recording Secretary