

West Nyack Free Library

BOARD OF TRUSTEES

MINUTES: Meeting of the Board of Trustees

DATE: June 12, 2017

PRESENT: Lorette Adams; Frank Alkin, Melissa DeNicola, Kurt Mohr, Eugenia Schatoff

ABSENT: Raymond Kosinski

- I. Call to Order – F. Alkin called meeting to order at 7:27 P.M.
- II. Minutes – K. Mohr moved to accept the minutes of May 8, 2017 as amended; seconded by F. Alkin; passes unanimously.
- III. Financial Reports presented by L. Adams
 - A. 2016 Income and Expenses through May 2017 – The reports were received.
 - B. Bank Account Analysis through May 2017 – The reports were received.
 - C. Approval of Checks and Warrants through May 2017 – L. Adams moved to approve the expenditures; seconded by K. Mohr; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Buildings and Grounds Reported by Frank Alkin
 1. Committee Met on May 30, 2017 – See Unfinished Business.
 2. Drywall was finished at the site of the “weeping wall”. Will continue to monitor it closely for signs of moisture in the future.
 - B. Planning: NONE
 - C. Public Relations: None
 1. Friends meeting: Lois will not be doing Garage sale and Holiday Boutique fundraisers this year.
 2. A fundraiser at Zinburger will take place on Thursday, July 6th from 11:00 am to 10:00 pm. Flyers must be presented and were available at the Library.
 - D. Finance
 1. No issues with Finance.
 - E. Administration
 1. Review of personnel manual took place on June 19, 2017.

- V. Directors Report – The Directors Report May 2017 was received.
Action Items:
1. Human Resources: We have hired a new library clerk, Kimberly Winkler to replace Doug's hours. – L. Adams made a motion to accept new hire and rate of pay, seconded by F. Alkin – passed unanimously.
 2. Approval of parking spot install stops by Peluso Contracting , L. Adams made a motion to approve, seconded by F. Alkin – passes unanimously.
 3. 2 employees graduated from college. A motion was made by L. Adams to increase the graduation incentive, seconded by K. Mohr – passed unanimously..
- VI. Unfinished Business
1. Reconfirm Buildings and Grounds Meeting Votes: Carpets Plus to do stair instillation of rubber matting, and a motion to approve additional fee necessary to attend to drainage situation made by L. Adams, seconded by K. Mohr – approved unanimously
- VII. New Business
1. Board Member Vote: L. Adams made a motion to accept Christopher Maloney to finish the unexpired term (Dec 31, 2020) of Jim Benvenuto, seconded by K. Mohr – passed unanimously.
- VIII. Adjournment – K. Mohr. made a motion to adjourn the meeting, second by F. Alkin. The meeting was adjourned at 8:48 P.M.

Respectfully submitted.

Melissa A. Sorce-DeNicola
Recording Secretary