

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**October 10, 2022**  
**Minutes**

Minutes: Meeting of the Board of Trustees

Date: October 10, 2022

Present: Lorette Adams, Justin Baker, Kurt Mohr, Chris Maloney, Steven Schmelkin, Cynthia Sheridan, Ilene Weitzner, Dina Rosco

Absent: Frank Alkin

- I. **Call to Order:** K. Mohr called the meeting to order at 7:33 pm
- II. **Minutes:** September 12, 2022; C. Maloney moved to accept the minutes of September 12, 2022; J. Baker seconded the motion; passed unanimously.
- III. **Financial Reports:** presentation by Treasurer L. Adams
  - A. 2022 Income and Expenses through September 2022
  - B. Bank Account Analysis through September 2022
  - C. Approval of checks and warrants through September 2022: C. Maloney moved to approve the expenditures; I. Weitzner seconded the motion; passed unanimously.
- IV. **Committee Assignments and Reports**
  - A. Building and Grounds-
    1. J Baker shared Ascape Landscape's design plan. Following discussion, C. Maloney made a motion to approved the submitted proposal not to exceed \$6,700. C. Sheridan seconded the motion; passed unanimously.
    2. J. Baker met with Precision Roofing who advised that the roof needs a little maintenance. L. Adams made a motion to approve the hiring of Precision Roofing for \$3,750 to complete the repair work. J. Baker seconded the motion; passed unanimously.
  - B. Planning –
  - C. Public Relations – C. Sheridan
    1. The library trustees will have a promotional table this Sunday, October 16 at the Heritage of West Nyack Fall Festival.
    2. Once again, the West Nyack Library is collecting donations for The Great Giveback, as we are supporting both Center for Safety & Change and People to People.
  - D. Finance – L. Adams moved to accept the RCLS Budget as presented. J. Baker seconded the motion; passed unanimously.
  - E. Technology –
  - F. Administration –

1. L. Adams made a motion to reconfirm the vote taken by email for the hiring of Carmela Fior as a Human Resources Assistant beginning October 17. S. Schmelkin seconded the motion; passed unanimously.
2. L. Adams moved to to give Yixsi Echavarria half of the next financial bonus being given to department heads for the additional responsibilities they have taken on due to the absence of a director. C. Maloney seconded the motion; passed by majority, 1 vote 'No'
3. L. Adams moved to accept with regrets the resignation of Magalena Parvulescu as of October 18, 2022. J. Baker seconded the motion; passed unanimously.
4. L. Adams moved to hire Vivian London-Crooks of London Tax Services as our new Bookkeeper at a salary of \$400 a month. C. Sheridan seconded the motion; passed unanimously. It is noted that with continuing discussion and unanimous revote, the amended monthly salary will be \$475.
5. C. Sheridan moved that the library will include Veteran's Day as a paid holiday and the library will be closed. As proگرامing has already been scheduled for 2022, this will begin in 2023. S. Schmelkin seconded the motion; passed by majority with 1 abstention.
6. K. Mohr moved to reconfirm the vote previously taken email vote to employ Pro Libra at the core of \$12,000 to assist in hiring our Library Director. C. Maloney seconded the motion; passed unanimously.
7. I. Weitzner made a motion to offer a contract of employment to Karen O'Malley as Director of West Nyack Free Library at a salary of \$100,000 with a \$2,000 moving stipend if she moves locally within the first year. S. Schmelkin seconded the motion; passed unanimously. (We gladly note that Karen O'Malley accepted the position of Director and will begin Monday, October 17, 2022)

**VI. New Business:** L. Adams moved to go into executive session at 8:53.  
L. Adams moved to leave executive session at 9:30

**IX. Adjournment:** S. Schmelkin made a motion to adjourn the meeting; meeting was adjourned at 9:33 pm.

Respectfully submitted,  
Ilene Weitzner