

West Nyack Free Library BOARD OF TRUSTEES

MINUTES: Meeting of the Board of Trustees

DATE: October 9, 2018

PRESENT: Lorette Adams, Frank Alkin, Ray Kosinski, Chris Maloney, Kurt Mohr
Alexandra Obremski – introduced to the Board

ABSENT: None

- I. Call to Order – R. Kosinski called meeting to order at 7:39 P.M.
- II. Minutes – L. Adams moved to accept the minutes of the September 17, 2018 meeting. F. Alkin seconded; passed unanimously.
- III. Financial Reports - presented by Treasurer L. Adams
 - A) 2018 income and expenses through September 2018- Reports were received.
 - B) Bank account analysis through September 2018. The reports were received.
 - C) Approval of checks and warrants through September 2018- Frank Alkin moved to approve the expenditures; seconded by L. Adams; passed unanimously.
- IV. Committee Assignments and Reports
 - A. Buildings and Grounds Reported: by Frank Alkin.
 1. Ivy removal – F. Alkin reported that the ivy has been removed by JRR
 2. F. Alkin further reported that we had received a bid from Perfect Cut. All received bids were reviewed. C. Maloney moved to accept the bid form JRR for tree removal pending confirmation of insurance and appropriate licensing. L. Adams seconded; unanimously passed
 3. F. Alkin reported that the contract presently in place with Ascape for tree trimming extends through 2019.
 4. An estimate from Tip Top Roofing was presented. Board agreed to get an estimate from A & J Roofing, compare estimates from Tip Top, Peak and A & J prior to accepting a bid for the new roof project.
 5. A new bid was presented from Green Horizon for the community room. Bids from Green Horizon. KLM and Nova Construction will be reviewed.
 6. The mold report was received from H.N.S.T. – board agreed to review all received bids for remediation.

- B. Planning: The public budget hearing is scheduled for November 20, 2018 at WNFL. The budget vote is scheduled for December 12, 2018. L. Adams asked that New City Library include our budget in their newsletter. K. Mohr volunteered to head the nominating committee.
- C. Public Relations: R. Kosinski advised that 2019 is the 60th anniversary year of the library and that we are looking to host several events during the year to mark the anniversary.
- D. Finance: R. Kosinski advised that our past and present budgets are in line.
- E. Administration:
 - 1. Our offer of employment to Rhonda Rossman has been accepted. L. Adams moved to formally hire Ms. Rossman as the new library director. F. Alkin seconded; unanimously passed.
 - 2. L. Adams motioned to accept the resignation of Katie Lian, circulation clerk; F. Alkin seconded; unanimously passed
- V. Monthly Report- Report was received and reviewed. All board members acknowledged the outstanding job by the library staff during the time period without a director.
- VI. Unfinished Business- L. Adams reported that Travellers Insurance acknowledged receipt of our recent payment
- VII. New Business: F. Alkin reported that Travelers Insurance encouraged us to perform a five point risk assessment, which includes safety and personnel items. Further reported that we appear to be on par on all points.
- VIII. K. Mohr motioned to adjourn; F. Alkin seconded; unanimously passed

Respectfully submitted.

Christopher L. Maloney
Trustee

