

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**October 7, 2019**  
**Minutes – DRAFT**

Minutes: Meeting of the Board of Trustees

Date: October 7, 2019

Present: Lorette Adams, Frank Alkin, Kurt Mohr, Chris Maloney, Cynthia Sheridan, Ilene Weitzner, Rhonda Rossman

Absent: None

Guests: Barbara Eberhart

**I. Call to Order:** F. Alkin called the meeting to order at 7:30pm.

**II.** At 7:31pm, L. Adams made a motion to go into Executive Session; K. Mohr seconded the motion; passed unanimously.

At 7:41pm, L Adams made a motion to go into Public Session; K. Mohr seconded the motion; passed unanimously.

**III.** K. Mohr made a motion to invite Cynthia Sheridan and Ilene Weitzner to join the Board of Trustees. L. Adams seconded the motion; passed unanimously. Cynthia Sheridan fills the term vacated by Arlene Block, 2018-2022. Ilene Weitzner fills the unexpired term of Melissa DeNicola, 2015-2019. The Board welcomed and congratulated the two new Library Board appointees.

**IV. Minutes:** September 9, 2019; K. Mohr moved to accept the minutes of September 9, 2019; L. Adams seconded the motion; passed unanimously.

**V. Financial Reports:** presentation by Treasurer L. Adams

- A. 2019 Income and Expenses through August and September 2019
- B. Bank Account Analysis through August and September 2019
- C. Approval of checks and warrants through August and September, 2019: L. Adams moved to approve the expenditures; K. Mohr seconded the motion; passed unanimously.

**VI. Committee Assignments and Reports**

- A. Building and Grounds – as reported by R. Rossman
  - a. Retaining Wall project: lower level has been completed; upper level is in progress.
  - b. Color-full World is in the process of repairing and painting the walls in the Community Room.
  - c. Repair work has been completed on several downspouts in an effort to avoid moisture in the basement.

- B. Planning – as reported by R. Rossman
  - a. The 60<sup>th</sup> Anniversary Celebrations will take place throughout October; the main event, Party in the Stacks, will be held on Monday October 14, 6:00 – 9:00pm.
- C. Public Relations- no report
- D. Finance – as reported by R. Rossman
  - a. The Library received \$65,403 as part of a NYS Construction Grant; funding will be used for fire-rated doors and the retaining wall project.
- E. Administration – as reported by R. Rossman
  - a. Deirdre O’Hagan, part-time librarian, resigned effective September 24, 2019; the offer of an exit interview was declined by Ms. O’Hagan. L. Adams made a motion to accept the resignation; I. Weitzman seconded the motion; unanimously passed.
  - b. Legal notice of changes to wording contained in the constitution as follows:  
*Amendment to Article IV – Board of Trustees:*  
*The Amendment adopted by the Board of Trustees on January 16, 2018 is hereby nullified and the terms of Article IV are restored and confirmed.*  
A copy of Constitution of the West Nyack Free Library Association is available with the library director.

**VII. Director’s Report – Rhonda**

- A. We are working with T-Mobile to offer circulating hotspots for our patrons.
- B. J. Seward, M. Sigal, and I attended the JCC Touch-A-Truck event on September 15<sup>th</sup> and enjoyed making a craft and connecting with almost 100 children and their families.
- C. A High Tor volunteer came to the library to personally thank O. Bell, Teen Services Librarian, for her work with 20 teen volunteers, who made and donated pet toys.
- D. As part of The Great Give Back library initiative, D. Rosco has set up a box for donations to the Warming Hearts of Rockland.

**VIII. Unfinished Business- none**

**IX. Public Session –** Barbara Eberhart requested more information about funding for the roof. The Board explained that after researching our options with several reliable roofing companies, we have learned that low cost repairs will sustain the roof for a few extra years. All monies collected for a new roof will be retained in the capital fund and will be used when necessary for said purpose.

**X. New Business**

- A. Bids for annual snowplow/landscape maintenance from four companies were reviewed. Ascape Landscape, our current company, was chosen. K. Mohr made a motion to accept the Ascape Landscape three-year contract; C. Maloney seconded the motion; passed unanimously.
- B. The library will close at 3:00pm on October 14<sup>th</sup>, 2019. It will reopen from 6:00-9:00pm for our 60<sup>th</sup> Anniversary Party in the Stacks celebration. All are welcome!
- C. Long Range Plan 2020 – 2024 – discussions will continue.

**XI. Adjournment – K. Mohr made a motion to adjourn the meeting; C. Sheridan seconded the motion; passed unanimously. The meeting was adjourned at 8:33pm.**

Respectfully submitted,  
Rhonda Rossman