

**WEST NYACK FREE LIBRARY**  
**BOARD OF TRUSTEES**  
**January 14, 2020**  
**Minutes**

Minutes: Meeting of the Board of Trustees

Date: January 14, 2020

Present: Lorette Adams, Kurt Mohr, Chris Maloney, Cynthia Sheridan, Rhonda Rossman

Absent: Frank Alkin, Ilene Weitzner

**I.** With the absence of President Alkin, C. Sheridan made a motion for L. Adams to lead the meeting; C. Maloney seconded the motion; passed unanimously.

**II. Call to Order:** L. Adams called the meeting to order at 7:34pm.

**III. Minutes:** November 11, 2019; K. Mohr moved to accept the minutes of November 11, 2019; C. Maloney seconded the motion; passed unanimously.

**IV. Financial Reports:** presentation by Treasurer L. Adams

- A. 2019 Income and Expenses through November and December 2019
- B. Bank Account Analysis through November and December 2019
- C. Approval of checks and warrants through November and December, 2019: C. Maloney moved to approve the expenditures; C. Sheridan seconded the motion; passed unanimously.

**V. Committee Assignments and Reports**

- A. Building and Grounds – as reported by R. Rossman
  - 1. Construction Grant 2017-2018 - On December 20, 2019, the New York State Division of Library Development granted final approval of all documentation. The final paperwork was mailed to DLD immediately. We are waiting for the final payment.
  - 2. Construction Grant 2018-2019 progress – An amendment will be written and submitted documenting the additional work required; one additional project can be added.
  - 3. Security Camera bids – After review of the three bids, C. Maloney made a motion to hire Bullet Security, Nanuet, NY for the project; C. Sheridan seconded the motion; passed unanimously.
  - 4. Patio Concept Approval – K. Mohr made a motion to approve the patio concept proposal created by McClaren Engineering; C. Maloney seconded the motion; passed unanimously.
- B. Planning – no report at this time

C. Public Relations- Along with other Rockland library directors, Grace Riario, and numerous elected officials, R. Rossman filmed a television commercial highlighting the importance of participating in the 2020 Census.

D. Finance – no report at this time

E. Administration – as reported by R. Rossman

1. New part-time clerk, Jason Mitrani
2. Budget Vote Results
3. Inclusive Internship - application

**VI. Director's Report – Rhonda**

A. Based on circulation reports and patron feedback, many collections are in the process of being reorganized

B. New databases have been added: ValueLine and Tutor.com; Hoopla streaming service is coming at the end of this month. Freegal, the music streaming service, will be cancelled at the end of this month due to low circulation.

**VII. Unfinished Business-**

A. Two Library Board Trustee applications have been received. Both candidates will attend the next meeting.

**IX. New Business**

- A. 2020 Slate of Officers - C. Maloney cast a ballot in favor of the slate of officers as proposed by K. Mohr:
- President, F. Alkin
  - Vice President, K. Mohr
  - Secretary, C. Maloney
  - Treasurer, L. Adams

B. Director's 2020 Goals – discussion will be tabled until February meeting

**X. Adjournment –** L. Adams made a motion to adjourn the meeting. The meeting was adjourned at 8:14pm.

Respectfully submitted,  
Rhonda Rossman